

GOVERNING BODY
ELMSLEIGH INFANT AND NURSERY SCHOOL
MINUTES OF EXTRA ORDINARY MEETING HELD ON
25TH APRIL 2017

PRESENT:

Mrs. Burton, Mrs. Liddle, Mrs. Guest, Mr. Stanhope, Mr. Robinson (Meeting quorate)

IN ATTENDANCE: Mrs. K. Peace

PURPOSE OF MEETING - TO APPROVE BUDGET SPLIT FOR 17-18

67/16-17 APOLOGIES

Received from Mrs. Bannister - illness;
Mr. Bradbury & Mr. Cuttriss - work commitments;
Mrs. Barnett - attending another meeting.

Mr. Robinson chaired the meeting in Mrs. Bannister's absence

68/16-17 DECLARATIONS OF INTEREST - AGENDA ITEMS

None declared.

69/16-17 APPROVAL OF ANNEX 1 BUDGET SPLIT FOR 17/18

APPROVAL OF ANNEX 5 STAFFING PLAN

Following the meeting with Andy Walker, Finance Officer on 29th March 2017 attended by Mrs, Burton and Mrs, Peace the budget plan for 17/18 had been drafted.

Copy of proposed Annex 1 circulated.

Staffing

Again a high proportion of the school budget will be spent on staffing. However, significant savings will be made in 17-18 owing to movement of staff to other schools at the beginning of the Autumn Term.

Midday support will be streamlined after Easter to provide more effective cover.

SEN Funding

Income stream includes a contingency of £30,000 from the LA owing to a successful bid submitted in August 2016. Furthermore, as a result of discussions with Mark Emly, Assistant Director for Learning, Access and Inclusion an additional £17000 has been allocated.

The outcome of the above is such that as opposed to an end of year forecast for 17-18 of £72000 in deficit, school will carry forward a contingency of £8000.

Big Lottery Fund Application

School has been successful in its bid for a grant of £8800 for internal modifications in 2 areas. A bid writer was employed to write the application - fee of £380 will be incurred which equates to 0.05% of the grant.

The former PPA area outside adjacent to Rainbow Room will be partitioned to form an enclosed teaching area. The non-fiction library in the Bugs classroom will also be fully enclosed to form another teaching area. The library will be relocated to the main hall with the reading scheme library.

Resources for Teaching and Learning

Budget allocations have been linked to the School Improvement Plan priorities. Swimming transport to new venues in Burton will be funded from the Sports Premium together with funding towards the Year 2 residential visit in March 2018.

RESOLVED: That the Annex 1 Budget Split and Annex 5 Staffing Plan for 17-18 is hereby approved.

Vice Chair signed both forms - file as supporting documents

ACTION: KP to forward copies to Finance Section - split budget on SAP system and upload to DCC

Mr. Robinson thanked Governors for their attendance and declared the meeting closed at 5.55 p.m.

Signed *Thomas Robinson*

THOMAS ROBINSON, VICE-CHAIR OF GOVERNORS

Dated this 16th day of May 2017