

GOVERNING BOARD - ELMSLEIGH INFANT AND NURSERY SCHOOL

MINUTES OF MEETING HELD 11TH FEBRUARY 2020 4:00 P.M.

SPRING TERM 1

Present: K Bannister - Chair, J Guest, K Burton, L Chapman, R Stanhope, R Callow, A Plackett

In Attendance: K Peace - Clerk

29/19-20 APOLOGIES

Received from E. Collins - parent meeting at son's school

30/19-20 DECLARATIONS OF INTEREST - AGENDA ITEMS

None

31/19-20 MINUTES OF MEETING AUTUMN TERM 2

Approved as a true record and duly signed of

32/19-20 MATTERS ARISING

KBa to arrange meeting with new joint Chairs of Fundraising Committee

Deep Cleans - K. Haywood to work additional hours over the Feb half term. Quotes had been obtained from private cleaning companies - in excess of £2000.

33/19-20 SCHOOL IMPROVEMENT PLAN/CURRICULUM UPDATE

RC to meet EC re: More Able

Literacy

T4W having a very positive impact on learning and progress. Improvement in basic skills is very evident. Next priority is linking phonics teaching with T4W. KBu and EC will attend a 'Sounds Write' taster day on 6th March which will be followed by a 4 day training course for all teachers in September 2020.

Book audit and purchase of additional books to support the Sounds Write scheme.

New Curriculum

Cornerstones software purchased and is being implemented throughout school.

34/19-20 SCHOOL EVALUATION

See supporting doc. - presented by KBa on IWB.

Updated by KBu each half term - the SEF is a key Ofsted document alongside the SIP.

KBa - how are pupils coping with the new curriculum and expectations?

KBu - pupils will be interviewed for feedback, impact on their work.

Child Protection software package to be purchased - 'My Concerns'. This is used by Esteem Academy. Chronologies passed through to next schools via electronic log.

Positive Play package has been purchased through DCC which will include bespoke TA training. The Hub area will be used to deliver the Positive Play Program.

35/19-20 CURRICULUM INTENT OVERVIEW

Power Point presentation.

14 parents are attending the Incredible Years course, including 4 parents from other local schools

JG reported that she has seen evidence of good progress since the Ofsted Inspection in January 2019 with clear reference to purposeful steps to drive the school forward.

36/19-20 GB MEMBERSHIP/TRAINING

Clerk sought clarification on Email preferences - school or personal.

KBu/KBa/EC/LC - school emails; JG/RS/RC/AP - personal emails

ACTION: Clerk to provide Esteem with list of Governors including above Email addresses

Vacancies - x2, one of which is the LA position which will no longer be part of the constitution on conversion to academy on 1st April.

LC had attended induction training on 28th January - very intense 2 hour course. Good to meet other governors, both experienced and new recruits.

Further induction training to be deferred until Summer term as this will be provided by Esteem

37/19-20 SAFEGUARDING

Keeping Children Safe declaration signed by all Governors present - EC to sign.

File as supporting doc.

KBa confirmed that she had reviewed the Single Central Record with Miss Samme, School Business Assistant. The document is very detailed and accurate meeting all current legislation.

38/19-20 PERSONNEL MATTERS

See confidential Appendix

39/19-20 CORRESPONDENCE

NGA Governor Matters magazine

DGP Bulletins

40/19-20 ANY OTHER BUSINESS

Finance Report - supporting doc.

Esteem advise that the top slice has increased from 4 to 5% of the generated budget - this amount covers services such as HR advice, Payroll, Legal Advice, Cash Collections, Budget Monitoring Package - all of which school previously purchased from Derbyshire. The 5% top slice represents better value than purchasing packages through DCC.

School will continue to purchase ICT Support, Positive Play from DCC. As yet Esteem cannot provide a property maintenance package - school can continue to purchase this from DCC or use private companies.

41/19-20 MEETING DATES SPRING 2/SUMMER TERM

Agreed to move meetings to Thursdays at 4:00 p.m. - several Governors have commitments on Monday/Tuesday/Wednesday

Spring 2 - Thursday 26th March 2020

Academy Conversion Meeting - Thursday 13th February 3.30 p.m.

Summer 1 - Thursday, 14th May 2020

Summer 2 - Thursday, 9th July 2020

Committees will meet at 3.30 p.m. prior to the full GB meetings

Governors were invited to attend school for Parent Consultations on 24th / 25th May 3.15 - 6:00 p.m.

What have we achieved this evening to impact on teaching and learning at Elmsleigh

Curriculum updates discussed / impact on progress discussed

Safeguarding - regular review of SCR to meet legislation

Move GB meetings to Thursdays to effect maximum attendance

There being no further business, the Chair thanked everyone for their attendance and declared the meeting closed at 5.30 p.m.

Signed as true record of meeting



K BANNISTER, CHAIR OF GOVERNORS

14TH MAY 2020