



Elmsleigh Infant and Nursery School

CLASSROOM TEACHER FTC

GRADE: MPS

ACTUAL SALARY: £30,000 - £41,333

Contract: 32.5 hours per week,

Start Date: 1 Sept 2024

CANDIDATE INFORMATION PACK



What is included within this pack?

Within this pack you will find both information and advice on applying for a role with Esteem Multi-Academy Trust including:

- Welcome from the CEO
- About Esteem Multi-Academy Trust
- Welcome from The Headteacher
- About the School
- Job advertisement
- Job description and person specification
- Safeguarding and checks
- Application process and timeline

Welcome from Esteem Multi-Academy Trust



Dear applicant,

Thank you for your interest in Esteem Multi-Academy Trust (MAT). The Teacher position presents a fantastic opportunity for somebody who shares our values and beliefs to join our team at a very important time.

Based in Burton on Trent, Fountains Primary School is a special school providing education and care for children aged 2-11 years old.

We are eager to appoint an enthusiastic Teacher who would be excited to teach a modified curriculum in a Primary Special Educational Needs setting, with a commitment to improving the lives and opportunities of children and young people. If you think you have got what we are looking for, we look forward to receiving your application for consideration.

For further information, please contact Jackie Richards on 01283 247600, via email to jrichards@fountains.staffs.sch.uk or visit our website at www.esteemmat.co.uk/jointheteam. Please use the relevant application form on the MAT website; CVs alone will not be accepted.

I wish you well in your application.

Yours faithfully



Julian Scholefield
Chief Executive Officer

About Esteem Multi-Academy Trust

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City, and east Staffordshire. Formed by a group of like-minded school leaders in August 2018, the MAT is currently responsible for the education and care of approximately 1,200 students and employs around 750 staff. The total revenue budget for the MAT is approximately £23 million and plans are in place to expand further.

Esteem Multi-Academy Trust includes 7 special schools, 3 alternative provision academies and a mainstream infant and nursery school with an enhanced resource provision educating young people with autism and learning disabilities. We wish to grow further to fulfil our vision to become a centre of excellence for special educational needs and disabilities (SEND) in the midlands. We have a well-defined set of values and a clear vision for the MAT to become a regional hub for expertise in SEND and inclusion. We share a collaborative ethos, believing that we can achieve more for our pupils as a collective group of schools than we could separately. Our academies focus on the holistic needs of the young person, due to students' vulnerabilities. So, 'joined-up thinking', between our academies and different agencies, is essential to deliver the right support for our students.

The main aims of Esteem MAT are to:

- Provide an ambitious, inspirational, bespoke education, setting the foundation for the future and ensuring our young people are ready for the world;
- Deliver high standards and value for money from our support services, resources, estate and technology; and
- Invest in and support our people, exploiting opportunities for collaborative, continual professional development, sharing of expertise and best practice.

As a group of academies working together, we can share and deliver better practice. We will be able to commission health, care and therapy services in a fully 'joined-up' way.

Welcome from the Headteacher



Dear applicant,

Thank you for your interest in the post of Teacher at Elmsleigh Infant and Nursery School. I am very pleased that you are considering applying to work in a successful, fun and innovative school.

We are extremely proud of Elmsleigh and it gives us great pleasure to inform you about life at our school. Elmsleigh is all about creating a happy and secure learning environment for your child.

The first years in school are vital in the development of attitudes and we will ensure that your child will develop a positive enquiring mind in a stimulating learning environment, whilst at the same time excelling in enjoyment and achievement.

Every single member of staff at Elmsleigh brings something special to our school and it is our dedicated team that makes our school so unique, along with the children who attend our school. We pride ourselves very much in working closely with parents to create a happy and successful partnership to enable your child to achieve the very best that they can.

As well as making a positive contribution to the lives of our students, we can offer you:

- a supportive, collaborative, and friendly staff environment in a setting where you will have the chance to make a real and positive impact on the lives of Elmsleigh Infant and Nursery School students.
- professional and continuous training programmes and a supportive career progression.
- generous pension schemes (Teachers'/ LGPS Pension Scheme)
- A range of health and wellbeing services through Westfield Health
- Free, on-site car parking
- School social events
- A commitment to staff well-being.

We welcome applications from candidates who, having read the application pack, feel they have the necessary skills, experience, and strength of character to fulfil the challenges of the role. The closing date for applications is Wednesday, 12 June 2024 at 12pm. A visit to the site is encouraged, please contact the school on 01283 216883 to arrange this.

Interviews for this post will be held on Thursday, 13th June 2024.

I wish you well in your application.

Yours faithfully,

Nicola Price
Executive Headteacher
Elmsleigh Infant and Nursery School

About Elmsleigh Infant and Nursery School

Elmsleigh Nursery & Infant School is an Enhanced Resource School in South Derbyshire. We are a mainstream school with additional funding to develop expertise and resources to work with pupils with high level needs, who may live outside the area normally served by the school. We are one of 17 Derbyshire schools that has ER status.

Our Enhanced Resource which has developed over time, supports 16 places throughout school from Nursery to Year 2. Eight places are intended for pupils with ASD (Autism Spectrum Disorder) and eight places for pupils with other severe and complex special educational needs.

Throughout their school day, the children with an ER placement in the Reception to Year 2 age range may spend time in a separate highly staffed and specially adapted class room known as the Rainbow Room, or within a mainstream class with additional support, or a mixture of both, dependent on each child's individual needs.

Further information about our academy can be found on the website at www.elmsleighinfantschool.co.uk

The advertisement

Job Title: Class Teacher

Location: Elmsleigh Infant and Nursery School, Queen's Drive, Swadlincote, DE11 0EG

Grade/Scale: FTC (1 year) MPS Actual Salary £30,000 - £41,333

Start date: 1 September 2024

Contract: Full time Teacher

We are seeking an enthusiastic teacher who would be excited to teach at our school which encompasses four highly differentiated curriculums reflecting our pupils' needs. It is your chance to have a real impact on the lives of our learners and to help shape an offer that will support them in long lasting success and happiness. You will help to develop the curriculum and embed experiential learning, whilst ensuring our students achieve the very best. Our students have a range of abilities and are always eager to learn. Our students deserve someone who will engage and inspire them, ensuring they make exceptional progress from their starting points.

Reporting directly to the Headteacher, the ideal candidate should have experience of working with children with Special Educational Needs, though this is not essential. We welcome applications from Newly Qualified Teachers.

Benefits include: LGPS Pension Scheme, Westfield Health membership and free parking.

For further information, please contact Ruth Samme, Elmsleigh Infant and Nursery School, on 01283 216883, via email to rsamme@elmsleigh.derbyshire.sch.uk. Please use the relevant application form; CVs alone will not be accepted.

Closing date for applications: 12th June 2024 (midday)

Interview date: 13th June 2024

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Job description and person specification

Job Description: Class Teacher

Esteem Multi-Academy Trust

Post Title:		Teacher
Location:		Elmsleigh Infant and Nursery School, Queen's Drive, Swadlincote, DE11 0EG
Purpose:		<ul style="list-style-type: none"> This job description should be read alongside the range of duties of teachers set out in the annual School Teachers' Pay and Conditions Document. To make a major contribution to the successful teaching and learning opportunities offered at Elmsleigh Infant and Nursery School.
Reporting to:		Headteacher
Responsible for:		<ul style="list-style-type: none"> tbc
Liaising with:		Headteacher
Working Time:		Full time Teacher
Salary/Grade:		MPS
Disclosure level		Enhanced
PRINCIPLE RESPONSIBILITIES		
To Achieve the Above		<ul style="list-style-type: none"> To implement the curriculum in accordance with the school's philosophy and policies. To be responsible for planning, evaluation, assessment and reporting of the teaching and learning of pupils, including annual reporting of special educational needs, in accordance with the schools and LA's practices and policies. To teach groups of pupils in all areas of the school and community as required. To lead on teaching and learning within school in specific areas as designated by the Deputy Headteacher To have pastoral responsibility for a group of pupils if allocated by the Deputy Headteacher. To work in close partnership with parents. To ensure in all teaching situations the collaborative nature of working between non-teaching staff, support services and parents. To maintain an inclusive and orderly learning environment through the effective management of resources, lesson planning and positive behaviour support.

		<ul style="list-style-type: none"> • To attend meetings as appropriate related to school development, pupils and curriculum. • Play an active role in own performance management and professional development including taking actions agreed at review meetings.
Other Generic Responsibilities:		
<ul style="list-style-type: none"> • Represent and promote the ethos and values of Esteem Multi-Academy Trust • To take and be accountable for all decisions made within the parameters of the job description • Participate with performance management and training and activities that contribute to personal and professional development. • Actively promote and act at all times in accordance with the policies of the MAT e.g. Safeguarding, Health and Safety, Equal Opportunities • Provide a high standard of customer service in all dealings internal and external to the MAT • Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. • Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description • The MAT will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition 		
<p>This job description is current at the date shown, but, in consultation with you, may be changed by the CEO to reflect or anticipate changes in the job commensurate with the grade and job title.</p>		

Person Specification: Class Teacher

Esteem Multi-Academy Trust

QUALIFICATIONS AND EXPERIENCE		
Essential		<ul style="list-style-type: none"> • QTS or QTLS status • Experience of teaching through a cross curricular approach • Evidence of relevant training within the past 5 years • A commitment to undertake further relevant training • Knowledge of appropriate behaviour management techniques for children and young people with SEN, communication difficulties and challenging behaviours
Desirable		<ul style="list-style-type: none"> • Experience of teaching Literacy and Numeracy • Experience of teaching SEN children in a mainstream class/special school setting • Demonstrate a clear understanding of equal opportunities, particularly issues relating to special needs • Experience of working with SLD/MLD/ASD/PMLD pupils
KNOWLEDGE AND ABILITIES		
Essential		<ul style="list-style-type: none"> • Knowledge of teachers' standards • Knowledge of how to adapt the national curriculum to suit the learners needs • A working knowledge of the Secondary curriculum • Ability to work and plan as part of a team • An ability to personalise the curriculum for all pupils • Ability to manage support staff in the classroom • Ability to use a range of different teaching styles and strategies appropriately • Safeguarding and Child Protection awareness • Communicate professionally and confidently with colleagues, other professionals and families • Ability to contribute effectively to school self-review • Knowledge of the EHCP review process • Proven ability to work on own initiative, be well organised, prioritise effectively and achieve results against deadlines
Desirable		<ul style="list-style-type: none"> • Be an innovative and creative thinker • Be a team player with a good sense of humour • Excellent communication skills – tactful, patient and sensitive • Having a working knowledge of formative and summative assessment for pupils with Special Needs

Safeguarding and checks

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Esteem Multi-Academy Trust's Safeguarding Policy applies to all adults, including volunteers and agency staff, working in or on behalf of the MAT.

Each student's welfare is of paramount importance. We recognise that some children may be especially vulnerable to abuse e.g. those with special educational needs and disabilities, those living in adverse circumstances. We recognise that children who are abused or neglected may find it difficult to develop a sense of self-worth and to view the world positively. We recognise that some children who have experienced abuse may harm others. We will always take a considered and sensitive approach in order that we can support all students within our academies.

The MAT pays full regard to the DfE 'Keeping Children Safe in Education September 2021' guidance. We ensure that all appropriate measures are applied in relation to everyone who works for the MAT who is likely to be perceived by the students as a safe and trustworthy adult including volunteers and agency staff. As part of our safer recruiting practises, we scrutinise applicants; verify their identity, academic or vocational qualifications, obtain professional and personal references, check full employment history and ensure the applicant's health and physical capacity is suitable to undertake the role. Interviews and DBS checks are also undertaken.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as "spent" must be declared.

If you are currently working with children, either paid or voluntary, your current employer will be asked about disciplinary offences, including those related to children or young people (whether disciplinary sanction is current or time-expired), and whether you have been the subject of any child protection allegations or concerns and, if so, the outcome of any investigation or disciplinary proceedings.

If you are not currently working with children, but have done in the past, that previous employer will be asked about these issues.

Where neither your current or previous employment has involved working with children or young people, your current employer will be asked about your suitability to work with children and young people, although it may be answered "not applicable", where appropriate, if your work has not brought you in to contact with children or young people.

Application process and timeline

Application forms are available on our website at www.esteemmat.co.uk/jointheteam or you can email rsamme@elmsleigh.derbyshire.sch.uk to request a copy. Please specify the job vacancy for which you wish to apply.

After the closing date, shortlisting will be conducted by a panel who will match your skills and experience against the criteria in the Person Specification. You will be selected for interview purely on your application form, so please ensure that you read the Job Description and Person Specification carefully before you complete your application form.

All candidates invited to the interview and assessment day must bring the following documents; original documents only, copies will not be accepted:

- Documentary evidence for your right to work in the UK
- Documentary evidence of identity which meets the DBS requirements i.e. current photocard driving licence including a photograph and/or a passport and/or a full birth certificate
- Documentary proof of current name and address i.e. utility bill, financial statement etc.
- Where appropriate, documentation evidencing a name change
- Educational or professional qualifications that are necessary or relevant for the post

Further information relating to DBS check documentation requirements can be found on the Government website at <https://www.gov.uk/guidance/documents-the-applicant-must-provide>.

If you are not the successful candidate, all your personal information will be destroyed, in a secure way, in line with General Data Protection Regulations (GDPR May 2018) guidelines.

References will be sought for shortlisted candidates for any central office-based positions and we may approach previous employers for information to verify experience or qualifications prior to interview. Any relevant issues arising from references will be discussed at interview.

Your completed application form and supporting letter should address and evidence the essential and desired criteria in the Person Specification.

Closing date for applications: 12th June 2024 (midday)
Interview date: 13th June 2024

Completed application forms can be returned electronically to the HR team via email to rsamme@elmsleigh.derbyshire.sch.uk

If you wish to submit your application form by post, please return it to the following address:
Private & Confidential: Ruth Samme, Elmsleigh Infant and Nursery School, Queens Drive, Swadlincote, DE11 0EG