



**ELMSLEIGH INFANT AND NURSERY  
SCHOOL**  
**PARENT/CARER CODE OF CONDUCT**



At Elmsleigh Infant and Nursery School, we pride ourselves in the positive relationships that we build and maintain with our parents and carers. Our school values of respect, responsibility, resilience, compassion, ambition and community are underpinned through an ethos of a 'stronger together' and parents and carers are an integral part of our school family.

As a school, we have established expectations through a Parent Code of Conduct, where we request that Parents and Carers support us in the following ways:

**Follow the expected standard of behaviour from Parents and carers in school by:**

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Swearing, or using offensive language
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs)

**Breaching the code of conduct**

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent
- Invite the parent into school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from [our legal team/the local authority's legal team/the trust's legal team] regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning a parent from the school site.

### **Follow the school's complaints procedure if you have a grievance**

### **Get to know the school's behaviour policy and reinforce it at home where appropriate**

- Support your child in respecting and following the school's behaviour policy, making them aware of appropriate behaviour at all times. This will include whole school, classroom and playground rules.
- Discuss any behavioural concerns with the class teacher promptly
- Inform the school of any changes in circumstances that may affect your child's behaviour
- Take part in any pastoral work following misbehaviour. This may include consent for your children to undertake direct work.
- Raise any concerns about the management of behaviour with the school directly, whilst continuing to work in partnership with the school

### **Where possible, get involved in the life and culture of Elmsleigh. This can be achieved by:**

- Taking part in school events by attending Parents Consultations,
- Show an interest in all that your child does in school by supporting them with their reading at home and communicating with teachers through class dojo to keep you informed of relevant information for your child's class
- Try to attend Celebrations, workshops to support your child whole-school events where possible or send a representative if this is not possible.

### **Promote self-discipline and Independence**

- Encourage your children to be able to talk about their feelings where possible. This could be achieved by using the Zones of Regulation.
- Help your child to have a good routine at home, including bed-time and breakfast so that they are ready for learning.
- Support Elmsleigh by following our school uniform policy.
- Support your children in developing independent skills, including getting dressed and undressed for school and looking after their belongings.

### **Promote the overall well-being of your child.**

- Support Elmsleigh in following our attendance procedures including coming to school every day. Any absences will be reported promptly to the school office.
- Encourage your children come to school punctually and by 8.55am at the very latest.
- Follow the NHS guidelines if your child has sickness and diarrhoea by following the 48 hour rule after the last bout.

- If your child falls ill at school, we have a duty to safeguard other children from potential illness / diseases. As a result, they must be collected immediately if we make that decision.
- Ensure that any change of details are updated with the school office with immediate effect.
- Ensure that your child is suitably dressed for all weather's. E.g. suncream is applied before school in warm weather and your child is provided with an appropriate sun hat.

#### **Communication with teacher's**

- Class teacher's will only respond to parents via 'reach more parents' between the hours of 8.00am and 5.00pm.

*We trust that parents and carers will support Elmsleigh in the implementation of this Code of Conduct and thank you for your continuing support of the school.*